



City of Burbank
Planning and Transportation Division
MINOR & MAJOR FENCE EXCEPTION
Permit Application

275 East Olive Avenue
Burbank, California 91502
www.burbankca.org/planning
818.238.5250

Project address

Assessors parcel number(s)

Legal description

Zone

Are there any covenants or deed restrictions that regulate the use or development of this property? ☐ Yes ☐ No If yes, attach copy.

Application type

☐ Minor fence exception permit (fence/wall up to 6 feet tall or vegetation/ornamentation in corner cutoff area) ☐ Major fence exception permit (fence/wall over 6 feet tall)

Project description: Please provide a detailed description of the fence, wall, or other object and refer to plans where appropriate. Attach additional sheets as necessary.

Exception request: Please list the specific Code requirement(s) from which you are requesting an exception. Explain the reasons for the request. You may also discuss how your proposed fence, wall, or other object would meet the required findings, and/or propose alternative measures to address safety concerns to satisfy the required findings. Attach additional sheets as necessary.

Property owner name

Applicant name (if different from owner)

Mailing address

Mailing address

Telephone

Telephone

Fax

Fax

Email

Email

I hereby certify that I am the legally authorized owner of the property involved in this application or have been empowered to sign as the owner on behalf of a corporation, partnership, or business as evidenced by the documents attached hereto. I hereby grant to the applicant of this form full power to sign all documents related to this application, including any conditions or mitigation measures as may be deemed necessary. I declare under penalty of perjury that the foregoing is true and correct.

I hereby certify that the information furnished in this application and the attached materials are true and correct to the best of my knowledge and belief. Further, should the stated information be found false or insufficient, I agree to revise the information as appropriate. I understand that the City of Burbank cannot process this application until all required information is provided. I understand there is no guarantee, expressed or implied, that any permit or application will be granted. I understand that each matter must be carefully investigated and the resulting recommendation or decision may be contrary to a position taken or implied in any preliminary discussions. I understand that I have the burden of proof in the matter arising under this application made by me. I declare under penalty of perjury that the foregoing is true and correct.

Property Owner Signature _____

Applicant Signature _____

Date _____

Date _____

If someone other than the applicant is the primary contact for this application, please list contact information below.

Planning Division Use Only

Name

Filing Fee

Date Received

Relationship to project

Receipt No.

Received By

Address

☐ Plans
☐ Radius Map ☐ Labels

Date Complete

Telephone

Notes

Fax

Email